

2016

ANNUAL REPORT

OF THE NORTH OLYMPIC LIBRARY SYSTEM



ABOUT YOUR LIBRARY

The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2016 levy rate of 50¢ per \$1,000 of assessed property valuation. The Library also receives funding from fines, fees and miscellaneous charges. It is governed by a five-member administrative Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

The System consists of the main library in Port Angeles and branches in Clallam Bay, Forks and Sequim, as well as outreach services for patrons who cannot travel to the Library, and an array of web-based services. Currently, NOLS offers a collection of more than 260,000 books, e-books, DVDs, digital audio books, and other materials. The Library also offers WiFi access, public computers, a rich calendar of programs and events for children, teens, adults and families, and more.

BOARD OF TRUSTEES

Catharine Copass
Betty Gordon
Jennifer Pelikan
Robert Streett
Mark Urnes

MANAGEMENT TEAM

Margaret Jakubcin, Library Director
Noah Glaude, Assistant Library Director
John DeFrancisco, Financial Operations Manager
Jina Felton, Port Angeles Library Manager
Gabe Kitts, Information Technology Manager
Brian Phillips, Facilities Manager
Erin Shield, Technical Services Manager
Emily Sly, Sequim Library Manager, Outreach Services
Theresa Tetreau, West End Manager

STRATEGIC INITIATIVES

- Provide literacy, education, and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Third Place, where community comes together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.



CREATE



LEARN

CONNECT

FINANCIAL SUMMARY

(2016 ACTUAL)

OPERATING REVENUES

Property taxes and other government revenue	\$3,641,611
Fines, fees, goods and services	\$64,679
Grants and donations	\$276,864
Miscellaneous	\$88,428

TOTAL REVENUES \$4,071,582

OPERATING EXPENDITURES

Salaries and benefits	\$2,755,014
Books and other library materials	\$456,222
Supplies, services, utilities, miscellaneous	\$600,115

TOTAL OPERATING EXPENDITURES \$3,811,351

Fund reallocations, and transfers to reserves \$260,231

TOTAL \$4,071,582

CAPITAL RESERVES / CAPITAL BUDGET

2016 Timber revenues \$523,156

Allocated to Capital Reserves for 2017 Capital Budget Expenditures

2016 Capital budget expenditures \$265,455

FRIENDS OF THE LIBRARY DONATIONS

(included in grants and donations, above)

The generous support of the Friends of the Library helps make NOLS services and programs great; thank you, Friends!

Clallam Bay Friends of the Library \$551

Special events for children, teens, adults and families; Summer Reading Program activities and supplies for young people, and more.

Friends of the Forks Library \$3,000

Summer Reading Program events for young people, storytime supplies, and more.

Port Angeles Friends of the Library \$52,500

Programs for children, teens, adults and families, including the Summer Reading Program, Art in the Library exhibits, author visits, Battle of the Books, Poetry Walks, traveling exhibits, and much more.

Friends of Sequim Library \$25,000

Programs for children, teens, adults and families, Summer Reading Program events and supplies, Art in the Library, teen volunteer program support, and more.

OTHER GRANTS AND DONATIONS

Jim and Jo Ann Roberts, in support of reading programs for young children \$4,000

James and Agnes Williams Bequest (Sequim) \$165,509

Forks ELKS Astronomy Grant \$1,500

Port Angeles Education Foundation \$678

Seattle Foundation – Benjamin Phillips Grant \$18,000

Washington State Library Grant \$5,181

LIBRARY USE & STATISTICS

Check-outs and renewals

Clallam Bay	26,506
Forks	102,765
Port Angeles	489,050
Sequim	450,076
Outreach program	14,273
E-circulation	89,350

Total check-outs 1,172,020

Customer visits

Clallam Bay	15,640
Forks	98,417
Port Angeles	217,797
Sequim	141,387

Total customer visits 473,241

Library programs/attendees

Clallam Bay	40/1,014
Forks	117/3,170
Port Angeles	537/19,735
Sequim	310/11,980

Total programs/attendees 1,004/35,899

Meeting room use/attendees

Clallam Bay	138/856
Forks	381/2,004
Port Angeles	390/6,247
Sequim	471/5,513

Total meetings/attendees 1,380/14,620

Staff in FTEs (full-time equivalents) 53

Volunteers

Individuals	579
FTE	2.1

Hours worked 4,089

Card holders 42,043

New cards issued 4,258

Collections (books and other materials)

Clallam Bay	13,330
Forks	22,900
Port Angeles	113,238
Sequim	51,638
Online databases	22
eBooks/eAudiobooks/other media	72,634
Magazine subscriptions (print)	380

Total items in all collections 274,142

Public computers

Clallam Bay	12
Forks	23
Port Angeles	56
Sequim	28

Total public computers 119

Virtual library

Visits to www.nols.org and catalog	357,350
Hours of public computer use	95,095



HIGHLIGHTS OF 2016

The Port Angeles Main Library construction bond was officially retired.

NOLS celebrated the launch of a new oral history program, *Listen Up!*, which will preserve the story of Clallam County for generations to come.

Local gardener and author Ciscoe Morris drew a crowd of nearly 250 in Port Angeles for a special after-hours presentation.

NOLS partnered with the League of Women Voters for a series of voter forums.

A book group for the entire county—*Clallam County Reads*—introduced readers to the story of the *Boys in the Boat*, and featured an appearance by author Daniel James Brown.

The *Summertime Music! Outdoor Concert Series* in Sequim featured live performances from area bands like The Dirty Beat Duo, the Delta Rays, and the Bushwick Book Club.

There were more than 40,000 physical and downloadable items added to the collection, while more than 2,800 items were repaired and readied for circulation.

Almost 350 fifth-graders visited the Port Angeles Main Library for the annual *Celebrate Science* fair, which offers local students opportunities to learn about careers in the fields of science, technology, engineering, and math.

Nearly 300 people attended the annual *Battle of the Books* trivia event in Port Angeles, a culminating competition for Clallam County fourth-graders.

iPads for use inside the Library were introduced at all branches.

NOLS forged partnerships with 26 community organizations, collaborating on programs, implementing new services, and planning upcoming events.

A new fiscal management policy was developed, and improvements to accounts processing increased efficiency and accuracy!

Local photographer Ross Hamilton drew hundreds of listeners for his presentations in Port Angeles and Sequim, offering tips and sharing his favorite places to photograph on the Olympic Peninsula.

Facilities staff replaced 2,000 square-feet of carpet in Port Angeles, while the IT team upgraded 28 public computers.

Cliff Mass spoke to an audience of 175 on the topic of climate change and how it affects the region.

A grant from the Washington State Library allowed NOLS to purchase a mobile computer lab, offer coding classes, and become the only Microsoft Office Specialist (MOS) certification testing site on the Olympic Peninsula.

CreativiTea programs in Forks, Clallam Bay, and Port Angeles inspired patrons to create crafts and other take-home masterpieces.

Pedometers and telescopes were made available for borrowing at all four branches.

More than 250 kids, teens, and adults attended the annual Summer Reading kickoff event in Port Angeles, enjoying interactive activities provided by the Hands On Children's Museum of Olympia.

A bench and bike rack were installed in the entry courtyard at the Sequim Branch.

The *Kids Create Art* program series in Sequim invited local youths and artists into the library to create and collaborate on projects.

Staff and volunteers made 2,447 deliveries to homebound patrons.

Art in the Library programs in Port Angeles and Sequim drew local artists and musicians for vibrant and lively celebrations of creativity and community.

TEDx programs at the Port Angeles Main Library and Sequim Branch Library featured some of today's most innovative minds in the fields of art, literature, and entertainment.

NOLS welcomed Noah Glaude into the role of Assistant Library Director.

The *Food for Thought* series in Clallam Bay offered participants hands-on opportunities to learn the basics of bread, cheese, and candy-making.

A grant from the Forks Elks Lodge supported purchase of telescopes, astronomy books and space programming.

The Benjamin Phillips Foundation granted funding for purchase of a West End outreach vehicle.

579 Volunteers dedicated 4089 hours of time, talents and energy to make a difference at NOLS.

The State Auditor completed NOLS 2014-2015 biennial audit! Clean - as usual.

